

**DOCUMENT CHECKLIST FOR REQUESTING AN
EXTENSION FORM DS-2019 FOR EXCHANGE
VISITOR SCHOLARS**

____ Completed application requesting an extension form DS-2019.

____ FIU offer letter (needs to be signed by the dean).

____ Funding (if it is from FIU, must be included in the offer letter).

____ Letter from sponsoring university, organization or government in English indicating funding in US dollars.

____ Personal bank letter indicating funding in US dollars.

____ Completed Medical Insurance enrollment form with payment or copy of requisition if paid by FIU department with purchase order number.

PERSON COMPLETING FORM: _____

EXTENSION: _____

EMAIL: _____ **FAX:** _____