

Optional Practical Training (OPT) Validation Form

Student's Name:			Panther ID:		
Student's Current Address:			APT. #		
City:	State:	Zip Code:	Student Phone #		
Is this considered a <input type="checkbox"/> New Employer <input type="checkbox"/> Second Employer <input type="checkbox"/> Other:					
Student Job Title:				<input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time	
Company Name:				EIN #	
Company Address:					
City:	State:		Zip Code:		
Supervisor's Name:					
Supervisor's Email:			Phone Number:		
Start Date at THIS Employer:			Last Date at Previous Employer (If Applicable):		
Dates of Unemployment since start of OPT:					

IMPORTANT INFORMATION FOR F-1 STATUS:

Pursuant to Immigration law and 8 CFR § 214.2(f)(12): An F-1 student who is authorized by USCIS to engage in optional practical training (OPT) employment is required to report the above information to ISSS so that it may be reported to USCIS. Failure to comply WILL result in USCIS terminating your F-1 status and authorization to work in the U.S.

SUPPORTING DOCUMENTS: You must provide us with the below documents to process your Employer Update.

Students must report any changes in legal name, residential or mailing address, employer name, employer address, and/or loss of employment to ISSS within 10 days of the change so that it may be reported to USCIS.

1. Job offer letter (reflecting job start date, job title, job responsibilities, job classification (FT/PT), and salary (if applicable).
2. Your brief statement (one paragraph or two) stating how the job relates to your degree of study.
3. Company's Job description (if not listed in your offer letter)
4. Copy of EAD Card (Front & Back)
5. Document Request Form (Requesting New I-20 for OPT Approval & Employer Update)

STEM OPT EXTENSION ADDITIONAL REPORTING OBLIGATIONS*

- **EVERY 6 MONTHS:** Student must make a validation report to ISSS while on STEM OPT (Use this form)*
- **12 MONTHS:** Submit form I-983 (Pg.5) Evaluation of student progress*
- **24 MONTHS:** Submit form I-983 (Pg.5) Final evaluation on student progress*

*When changing employers while in STEM OPT, Students must also submit Form I-983 (Pg.5) from previous employer

Requests can be made in person or by email **MMC** e-mail: iss@fiu.edu | **BBC** e-mail: bbciss@fiu.edu

SHIPPING: To have an updated I-20 mailed to you (at your own expense) visit: <https://study.eshipglobal.com>

YES, I have requested mail service using e-ship global | **ORDER #** _____

ISSS USE ONLY

ADDRESS/OPT UPDATED DATE:	DSO	<input type="checkbox"/> RTI	GRADUATION CONFIRMED <input type="checkbox"/> YES <input type="checkbox"/> NO
---------------------------	-----	------------------------------	---