

APPLYING FOR A SOCIAL SECURITY NUMBER (SSN)

Currently the Social Security Administration (SSA) issues SSN for international students on F-1 or J-1 visas for employment purposes **ONLY**.

ALLOW 5 – 15 DAYS FOR YOUR SSN CARD TO BE MAILED TO YOUR HOME

Required Documents for International Students for all SSN Applications:

- Form SS-5 : available at SSA office & online at <http://www.ssa.gov/online/ss-5.pdf>
- At least TWO documents to establish your age & identity: passport, driver's license, etc
- Form I-20 (F-1 students) or DS-2019 (J-1 students)
- Form I-94 (if you never received a paper Form I-94 print your form at www.cbp.gov/i94)

Additional Requirements:

On-Campus Employment

- Letter **signed by your employer and ISSS**

You will need to submit to ISSS:

- Request for On-Campus Employment Certification
- The letter prepared and signed by your employer which ISSS will also endorse
(A sample letter is available in the ISSS office and online)

*** Allow five business days for processing of any documents from ISSS ***

Practical Training

Curricular Practical Training (CPT):

- I-20 endorsed with CPT employment authorization (Page 3 of I-20)
- Letter from employer (sample available at ISSS & online)

Optional Practical Training (OPT) or off-campus employment:

- Employment authorization document (EAD) issued by USCIS

J-1 Students

- **J-1 students** with a program sponsor other than FIU need a letter of authorization from the exchange program sponsor on letterhead.

Graduate Assistants

- New students offered graduate assistantships must check-in with ISSS **BEFORE** applying for an SSN, and they may apply no earlier than 10 days after arrival in the U.S.

Where to go

South Miami (MMC) 11401 W Flagler St Miami, FL 33174	North Miami (BBC) 16900 NW 12 th Ave Miami, FL 33169
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When to go

MONDAY - FRIDAY: 9:00 AM - 3:00 PM
Office Phone: (800) 772-1213
TTY: (800) 325-0778

Online Office Locator by Zip Code: <https://secure.ssa.gov/apps6z/FOLO/fo001.jsp>