

**J-1 Exchange Visitor Transfer in Request
Sponsorship Change**

Name of Exchange Visitor _____

SEVIS Number _____ Name of Current Sponsor/School _____

FIU School/Department where you will be working/studying/conducting research

Do you have any dependents? _____ Yes _____ No

Dates of Acceptance to Florida International University _____ to _____

**RO/ARO TRANSFER REQUEST:
(To be completed by International Scholar Advisor at EV's institution)**

The J-1 Exchange Visitor (EV) listed above is requesting a transfer of his/her program sponsorship to Florida International University. Please confirm the information listed above and return to the FIU RO/ARO (see email below) along with the documents described below.

Exchange Visitor Category _____ Degree Level: _____

Date of SEVIS Transfer _____

Subject/Field Code Description _____ CIP Code: _____

I _____ Program Sponsor Responsible Officer/Alternative Responsible Officer have confirmed that the aforementioned EV is in status according to DOS regulations and is otherwise eligible to transfer out to FIU (**P-1-04568**).

RO/ARO Signature/Title

Date

SUBMISSION INSTRUCTIONS:

Please enclose with this form:

- EV's Funding Documents (\$1,500 for EV/\$600 for spouse/\$400 for child MONTHLY)
- FIU Admission Letter
- EV's Proof of Insurance
- Copy of Biographical page of passport and J-1 visa
- [Export Questionnaire](#). Please access this form and follow all instructions. (You will be notified via email when approved. Include approval email with your submission to ISSS. DS-2019 transfer process cannot be started without this approval)

If EV has dependents, please add a separate page including their name/relationship, copies of passport and visa, proof of insurance and proof of funding.

August 2022

Email this form and the required documents to: alejandra.parra@fiu.edu